



STATE OF CALIFORNIA

DEPARTMENT OF DEVELOPMENTAL SERVICES

JOB OPPORTUNITY BULLETIN: GROUNDKEEPER

SALARY RANGE	\$2,768 - \$3,300 per month
TENURE/TIME BASE	Permanent / Full time
PROGRAM / DEPARTMENT	Plant Operations
FINAL FILING DATE	January 27, 2016

DESCRIPTION OF DUTIES:

Performs gardening and general grounds maintenance; requires full range of body motion; manual and finger dexterity; eye-hand coordination and some heavy lifting in excess of 50 pounds; exposure to a multitude of plants, use of a variety of pesticides and herbicides; use of an assortment of manual and power tools common to the landscape trade; planting, cultivating, watering; spraying of ornamental plants, shrubs, hedges, trees, and flowers; mows lawns, rakes, along with general ground maintenance work; keeps greenhouses and other buildings in repair and free from diseases and pests; maintains hoses, tools, supplies, and equipment in proper condition and repair; maintains and repairs sprinkler systems; operates gas powered equipment; instructs and leads unskilled assistants.

WHO MAY APPLY:

Applicants must possess Civil Service eligibility and must meet the minimum qualifications of this classification to apply. All applicable methods of eligibility will be considered. Eligibility may consist of one of the following: list eligibility, lateral transfer, or reinstatement to State service. Applicants must indicate their eligible status in the title section of the Employment Application (Form STD-678). Eligibility will be determined by an analyst in the Human Resources Department. For more information on the qualifications, please visit the California Department of Human Resources website at www.calhr.ca.gov. The STD-678 may also be obtained by visiting the Human Resources office at Sonoma Developmental Center, or may be downloaded from the California Department of Human Resources website. Applications will be reviewed and only the most qualified applicants will receive a selection interview. Eligibility will be determined by an analyst in the Human Resources Department. Appointments may be subject to Departmental Restriction of Appointment (DROA), State Restriction of Appointment (SROA), Surplus, and Re-employment List procedures. A pre-employment physical, drug screening, and fingerprint/background clearance will be required.

***Applications received after the final filing date will not be processed, but may remain on file.
Faxed or emailed applications will not be accepted. All applications must be signed and dated.***

PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD-678) TO THE FOLLOWING ADDRESS:

Sonoma Developmental Center
Human Resources Department
P.O. Box 1493 / 15000 Arnold Drive
Eldridge, CA 95431
(707) 938-6879 Please call Sharon Williams for information on how to apply for this vacancy.

SONOMA DEVELOPMENTAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.